



STATE OF NEW HAMPSHIRE POSTSECONDARY EDUCATION COMMISSION

Financial Aid | College & University Approvals | Career School Licensing | Veterans State Approvals | Closed School Transcripts | Research/Studies

MINUTES OF MEETING OF MAY 12, 2011

A regular meeting of the Postsecondary Education Commission was held at 3 Barrell Court, Concord, New Hampshire at 2:00 p.m. on Thursday, May 12, 2011. The following members were present:

Father Jonathan DeFelice, Chair
Ed MacKay, Vice Chair
Steve Appleby
Will Arvelo
John Curran
Robert Jamaal Downey
Jim Fitzgerald
Helen Giles-Gee
Richard Gustafson
Todd Leach
David Mahoney
Eli Rivera
Sara Jayne Steen
Roger Williams

The following persons also attended: James Craiglow, President Emeritus/Chancellor Emeritus, representing Cornell University, Franklin Pierce University, and the New Hampshire Institute of Art; Debby Scire, Executive Director, Stephanie Soule Lesperance, Associate Director, Jillian Dahlberg, Program Coordinator, representing the Campus Compact for New Hampshire; Chuck Annal, Vice Chancellor, Ann Toomey, Director of System Research and Grant, Community College System of New Hampshire; Tom Horgan, President & CEO, Scott Power, Director of NH Scholars, Esteban Lopez, Director of the Diversity Initiative & Research, representing the NH College and University Council; Tara Payne, Vice President of Marketing & Communications, Tori Berube, Assistant Vice President of College Planning and Outreach, representing the NH Higher Education Assistance Foundation; Matt Scruton, Transfer and Information Technologist, representing the University System of New Hampshire; Kathryn Dodge, Executive Director, Patricia Edes, Assistant to the Executive Director, Patricia Moquin, Office Assistant, Anne Hoffler, Executive Assistant, Cynthia Capodestria, Student Financial Assistance Coordinator, Larry Elbroch, Administrator, Clifton Burdette, Associate, Veterans State Approvals; Lynn West, Administrator, Career School Licensing; Amy Slattery, Coordinator, Grants, Research & Studies; Catherine Yeager, Transcriptionist

- 1) Chair DeFelice called the meeting to order, welcomed everyone, and asked those present to introduce themselves.
- 2) Chair DeFelice acknowledged the following:
 - a. Lynn West on her retirement from ten years of dedicated service to the Career School Licensing and Veterans State Approvals. Ms. West was presented with a Certificate of Appreciation.
 - b. Commissioner Brian Dobson on his graduation from Great Bay Community College and acceptance at the University of New Hampshire.
 - c. Commissioner Robert Jamaal Downey on his graduation from New England College and acceptance to Dartmouth College.
 - d. Commissioner Farrell on his upcoming retirement and 27 year commitment to the Commission.
 - e. Executive Director Dodge and Tom Horgan for their work with the legislature in trying to preserve the good work of the Commission.
- 3) On the motion of Mr. Gustafson, seconded by Mr. Arvelo, the members voted to accept the minutes of March 10, 2011. The motion passed without dissent.
- 4) On the motion of Mr. Appleby, seconded by Mr. MacKay, the members voted to accept the minutes of the Executive Committee Meeting of March 22, 2011. The motion passed without dissent.
- 5) On the motion of Mr. MacKay, seconded by Mr. Gustafson, the members voted to accept the minutes of the Executive Committee Meeting of March 31, 2011. The motion passed without dissent.
- 6) Amy Slattery presented an update on the College Access Challenge Grant. Partners included the Campus Compact for New Hampshire, Community College System of New Hampshire, New Hampshire College and University Council, New Hampshire Higher Education Assistance Foundation's Center for College Planning, and the University System of New Hampshire. Highlights of each partner's projects/goals were presented. Questions and answers followed.
- 7) On the motion of Ms. Giles-Gee, seconded by Mr. Williams, the members voted to extend degree-granting authority to The College of Saint Mary Magdalen for the Associate of Arts and Bachelor of Arts until September 15, 2011. The motion passed without dissent.
- 8) James Craiglow, Evaluator, presented a request from Cornell University to continue to offer the Executive Boardroom Site portion of the Cornell-Queens Executive Master of

Business Administration at its Boardroom Learning Center at 11 Keewaydin Drive, Salem, NH. Cornell University indicated that it would like to offer the program on a long-term basis, seeking an approval that would presumably go beyond the short-term window that was initially provided. It was recommended that the Commission vote to approve Cornell University to continue to operate the “Executive Boardroom” portion of the Cornell-Queens University Executive Master of Business Administration through June 30, 2013, with a commitment to conduct interviews with students by March 2012. Annual reports would be required by December 31 of each year. Pending an assessment of that visit, an outcome recommendation could be an extension of approval beyond June 30, 2013.

Mr. Rivera moved, seconded by Mr. MacKay, to accept the recommendations. The motion passed without dissent.

- 9) James Craiglow, Evaluator, presented a request from Franklin Pierce University to continue to offer a Doctor of Arts in Leadership. A recommendation was made that the Commission extend approval to Franklin Pierce University to offer the Doctor of Arts in Leadership degree through June 30, 2012. Based on changes due to the advent of new leadership for the College of Graduate and Professional Studies and a menu of possible considerations, included and not included in the Commission report, a full review, scheduled to take place in March or early April 2012, would provide the opportunity for appropriate exploration and assessment. This recommendation was with the condition that copies of all correspondence to/from the New England Association of Schools and Colleges be forwarded to the Commission. Additionally, the Commission would be invited to attend any site visit(s). Participation as an observer at site visit(s) would be determined upon receipt and review of correspondence. Annual reports would be required by December 31 of each year.

Ms. Steen moved, seconded by Ms. Giles-Gee, to accept the recommendations. The motion passed without dissent.

- 10) James Craiglow, Evaluation Team Chair, presented a request from the New Hampshire Institute of Art to offer the Master of Arts in Art Education. Cathy Smilan, Director of the Master of Art Education at U-Mass-Dartmouth, also participated in the site visit. For clarity, it is not a Teacher Certification Program; teachers already have their credentials, but they want to expand and elevate their work. The Evaluation Team recommended approval of the New Hampshire Institute of Art’s Master of Arts (M.A.) in Art Education to be offered through June 2014. During this timeframe, the Commission would conduct a site visit to NHIA no later than June 2013 to assess the progress and development of the M.A. program. Annual reports would be required by December 31 of each year.

This approval was issued with the condition that copies of all correspondence to/from the New England Association of Schools and Colleges are forwarded to the Commission. Additionally, the Commission would be invited to attend any site visit(s). Participation as an observer at site visit(s) would be determined upon receipt and review of correspondence.

Mr. Arvelo moved, seconded by Mr. Gustafson, to accept the recommendations. The motion passed without dissent. Mr. Williams abstained from the vote.

- 11) To prepare for the possible allocation of \$1,500,000 from the NH Legislature for the NH Incentive Program, Ms. Capodestria presented the following Payment Schedule for the 2011/2012 academic year:

2011/2012 Payment Schedule for the New Hampshire Incentive Program	
In-State Institutions	Out-of-State Institutions
Full time \$300.00	Full time \$300.00

Mr. Gustafson moved, seconded by Ms. Giles-Gee, to accept the Payment Schedule. The motion passed without dissent.

Discussion followed. The motion was withdrawn. To prepare for the possible allocation of \$1,500,000 from the NH Legislature for the NH Incentive Program, Mr. Arvelo moved, seconded by Mr. Leach to accept the following Payment Schedule:

2011/2012 Payment Schedule for the New Hampshire Incentive Program	
In-State Institutions	Out-of-State Institutions
Full time \$400.00	Full time \$400.00
Part time \$200.00	Part time \$200.00

- 12) Ms. Capodestria presented proposed changes to NH Code of Administrative Rules, Pos 600, New Hampshire Incentive Program. Changes would allow the Commission more latitude in making award schedule decisions. Mr. Gustafson moved, seconded by Mr. Leach, to accept proposed changes. The motion passed without dissent.
- 13) Mr. Appleby moved, seconded by Ms. Steen, to approve the revised By-Laws that altered the process of forming the Nominating Committee, expanded the Executive Committee to include the past chair and an additional representative from the independent sector, and removed the requirement that changes must be submitted in writing to the Commission ten days before a meeting. The motion passed without dissent.
- 14) Mr. Arvelo moved, seconded by Ms. Giles-Gee, to reappoint Executive Director Dodge to the New Hampshire College Tuition Savings Plan Advisory Commission. The motion passed without dissent.
- 15) Executive Director Dodge presented highlights of the Executive Director Report. These included:
- Two amendments were made by the House Education Committee to S.B. 117, relative to private postsecondary career schools: (1) changing “shall” to “may”

register to obtain a license; and (2) exempting legal entities that license training and learning solutions primarily to other legal entities rather than to students.

On the motion of Mr. Appleby, seconded by Mr. Arvelo, the members voted to suggest the legislature (1) strike “may” and reinstate “shall;” (2) work out language exempting SkillSoft; (3) if these fail, request to have S.B. 117 withdrawn until such time as a compromise can be made. The motion passed without dissent.

- b. Regular conversations are being held with the Ministry of Education in Athens, Greece to track the status of the Hellenic American University during their pursuit of a KEME which is now required by the country.
 - c. 2012-2013 Senate budget – the Executive Committee agreed to pursue: (1) autonomy; (2) preserve the college and university function; (3) retain a nominal amount of financial aid monies. It was reported that the Senate budget amendment allows for the Commission’s alignment with the Department of Education, but to remain as one division, with a name change to the NH Higher Education Commission. The NH Department of Education would assume accounting, human resource, and information technology functions. It also reinstates the college and university regulation function, with the executive director and assistant remaining. Unfortunately, three employees (two full-time and one part-time position) would be laid off as of June 30, 2011. The issue of financial aid programs remains under discussion.
- 16) Commission meeting dates – meetings will remain here at 3 Barrell Court.
 - 18) Ms. Giles-Gee commended Executive Director Dodge on her strong testimony on behalf of the Commission and proposed budget cuts.
 - 19) Chair DeFelice congratulated Commissioner Gustafson on his upcoming retirement and for his 16 years as President of New Hampshire College/Southern New Hampshire University and four years as the Chancellor of the Community College System. He was thanked for his 20 years of dedicated service on the Commission, and congratulated on his recognition as Business Leader of the Year by the Business New Hampshire Magazine.

The meeting adjourned at 3:30 p.m.